EXHIBIT SPACE APPLICATION FORM

The Teratology Society
52nd Annual Meeting: June 23–27, 2012
Exhibits: June 24–26, 2012
Baltimore Marriott Waterfront
Baltimore, Maryland

Company ______________________________________________________
☐ For Profit  ☐ Not-for-Profit

Street ___________________________________________________________________________________

City ________________________________________________________State_____Zip ________________

Phone ___________________________________________Fax _____________________________________

Contact _________________________________________E-mail __________________________________

Web site _________________________________________________________________________________

I have read the Teratology Society 2012 Exhibition Rules and Regulations and agree to abide by them as part of this
binding contract:

Signature  ____________________________________________________Date ________________________

Preferred booth locations: 1.__________ 2. ____________ 3. ____________

Please fill in a brief description for use in the final program (50 words or less):
________________________________________________________________________________________
________________________________________________________________________________________
________________________________________________________________________________________

☐ Exhibitor Fee: $750 for standard 8’x10’ booth  ☐ Exhibitor Fee: $850 for 8’x10’ corner booth

Booth includes 6’ skirted table, two chairs and one complimentary conference registration fee.

Amount Due:  _______________________________________

PAYMENT TYPE
☐ Visa   ☐ Master Card   ☐ American Express

Card number:  _______________________________________

Exp. Date:  _______________________________________

Signature:  _______________________________________

Name on card:  _______________________________________

☐ Check (made payable to Teratology Society)

Payment must be submitted in full with application.
Please retain a copy for your records and remit to:

The Teratology Society
1821 Michael Faraday Drive
Suite 300
Reston, VA 20190
Phone: (703) 438-3104
Fax: (703) 438-3113
lhelm@teratology.org
2012 TERATOLOGY RULES AND REGULATIONS

CHARACTER OF THE EXHIBITION: The purpose of the Teratology Society exhibit program is to further the education of the registrants by providing an area for Exhibitors to present information on products or services pertinent to the scientists’ professional interests. The Society reserves the right to determine the eligibility of any company product or service and the right to restrict, prohibit or evict any Exhibitor or product that in the opinion of Show Management detracts from the character of the exhibition or for any violation of the following Rules and Regulations. In the event of such restriction or eviction, the Society is not liable for refunding exhibitor fees or any other cost incurred by the Exhibitor. Violations of the Rules and Regulations may also result in loss of exhibitor priority.

SPACE ASSIGNMENT: Space assignments are sold on a first-come, first-serve basis based on space availability. A standard 8’x10’ booth is $750 and an 8’x10’ corner booth is $850. The full-payment of $750 or $850 for a booth space during Society’s 2012 Annual Meeting must be received at Teratology Headquarters with the exhibit space application form. The Society reserves the right to alter or change the Exhibitor’s assigned space if it is deemed necessary in the best interests of the exhibitor. Before exercising its discretion, Show Management will consult with the Exhibitor.

Applications for exhibit space are subject to the approval of the Teratology Council.

TERMS OF PAYMENT: Each exhibit space application/contract submitted must be accompanied by full-payment of $750 for a standard booth or $850 for a corner booth. If the payment does not accompany the application the booth space will not be held. All payments must be made in U.S. currency; company check, money order or credit card.

BOOTH SPACE CANCELLATION TERMS: It is agreed that if a company cancels its space after March 15, 2012, the company will be responsible for paying the full cost of the booth space. In the event of booth space cancellation, the Exhibitor must notify the Society in writing or refunds will not be considered. The Society reserves the right to cancel this contract in any event, on written notice to applicant, if the Society considers it advisable to hold the Exhibition.

GENERAL CONDUCT OF EXHIBITS: The following practices are prohibited by the Teratology Society: (1) noisy electrical or mechanical apparatus interfering with other exhibitors; (2) operation of X-ray equipment; (3) canvassing or distributing any material outside the Exhibitor’s own space without permission; (4) use of any sound equipment in the exhibit area; (5) turning off exhibit lights after the opening of the show; (6) soliciting participation in surveys or otherwise harassing registrants; (7) publicizing and/or maintaining any extracurricular activities, inducements, demonstrations, or displays away from the exhibit area during the meeting and exhibit hours; (8) contests or games of chance conducted on-site; (9) entry into another Exhibitor’s booth without permission; (10) photographing or examining another Exhibitor’s equipment without permission; (11) the distribution of any give-away items (excluding items regularly manufactured by the exhibiting company) not approved by the Teratology and that are priced at more than $10.00 each; (12) exhibiting or selling products/services to prospects before the opening of the show; (13) the smoking of cigarettes and cigars in the exhibit area; (14) the distribution of food and/or drink without written approval; (15) the playing of copyrighted music without the proper licensing; (16) the displaying of live animals and/or animals in distress in videotapes or photos as part of a display or sales literature; and (17) all exhibit space must be on carpet if the Exhibit Hall is not carpeted.

The use of open audio systems is discouraged. Requests to use an open audio system must be approved by the Exhibit Manager, and the Exhibitor must agree to discontinue its use if the sound level is deemed to be objectionable to the registrants or adjacent Exhibitors.

Exhibitors are requested to staff their exhibits during show hours with personnel attired in a manner consistent with that of the decorum or the meeting as well as knowledgeable in the products and policies of the company.

The Exhibitor agrees to promptly remove from its exhibit space any person or thing that Show Management determines not to be suitable or in keeping with the character of the exhibition.

Relevant portions of the foregoing prohibited practices are applicable to non-exhibitors at all times.

DISTRIBUTION OF SAMPLES AND GIVE-AWAYS: All distributions either on the exhibit floor or at host(s) of business-like samples and give-a-ways is permitted only at the discretion and written permission of the Society and Show Management, and provided that: (1) they are priced at $10.00 a piece or less; (2) there is no interference with adjoining Exhibitors, and (3) the items must be in good taste.

INSURANCE: All Exhibitors, their contractors and suppliers working in the exhibit area are required to carry liability insurance. Exhibitors must operate and maintain their exhibit so that no injury will result to any person or property. Every reasonable precaution is taken by the exhibition location and Show Management to guard against injury and provide as much security as possible for the property of the exhibitors. All Exhibitors are strongly urged to obtain full coverage temporary insurance for their merchandise and displays while in transit and while at the exhibition.

LIABILITY: Exhibitor assumes entire responsibility and hereby agrees to protect, indemnify, defend, and save the Teratology Society, the Baltimore Marriott Waterfront, (here in after referred to as hotel) and its employees and agents harmless against all claims, losses, and damages to persons or property, for personal injury or deaths on or about the premises caused by Exhibitor. Exhibitor is responsible for any food or property that in the opinion of Show Management, will provide draping deemed necessary and charge the Exhibitor. All booths must be carpeted if the Exhibit Hall is not carpeted. The Exhibitor is responsible for the expense of the carpet. Exhibitors planning to use special equipment or construction are required to submit their plans upon submission of the exhibit space contract to be certain that the plans are approved by the Show Management.

OFFICIAL SHOW DECORATION: The official show decorator is selected for quality of service and pricing. Prior to the show, an Exhibitor Service Kit will be mailed to each Exhibitor and will include information regarding furnishings, shipping and drayage, electrical, telephone and other services.

REGISTRATION: Each person attending the exhibit will be required to register and wear an appropriate badge. One Exhibitor badge will be issued per 8’x10’ booth space rented. These badges will allow Exhibition staff to enter the exhibit area before during and after official exhibition hours and to attend the scientific sessions and the banquet. Special badges will be issued for persons installing and dismantling displays. Exhibiting companies may register up to two additional booth personnel at $250 each. Tickets for special events are an additional charge.